

DiPVaC 2014 Business Meeting
Newcastle University, UK, Tuesday, 8 April 2014

MINUTES

In attendance (steering committee): HP (chair), FB (outgoing), VR (outgoing), SL (incoming), LD (incoming), KB, CW (minutes)

Apologies for absence: GA, AD

1. Minutes of the last business meeting (20/04/12 in Salford)
 - **Agreed: HP** to approve by Chair's action, after they have been circulated to the steering committee.
2. Matters arising
 - **conference:** DiPVaC is now in its second edition; a third edition is to come in 2016. KB has successfully organized a DiPVaC-related workshop at *i-mean* at UWE, UK; LD and ET organized a DiPVaC-relevant workshop at IPrA in Delhi, India. HP thanked the organisers of these conferences & workshops for their commitment to promoting the field.
 - **steering committee:** The steering committee has been set up and has been hard at work promoting the field and conference series. HP thanked all committee members for their time and efforts.
 - **communications:** GA and HP have successfully set up the DiPVaC research network site and mailing list. The network currently has 52 active members from 19 countries working on as many languages. HP encouraged delegates to make increased use of the mailing list and to join the network if they hadn't already done so.
3. DiPVaC 2016
 - Stephen Levey has provisionally agreed to host DiPVaC 2016 at the University of Ottawa. Confirmation and details about dates will be circulated via the DiPVaC mailing list as soon as possible. HP thanked SL for agreeing to host the next edition of the conference.
4. Committee constitution & membership
 - The committee recently discussed its constitution and membership. The following was suggested:
 - The committee consists of the chair and 5-6 ordinary members.
 - With the exception of the chair, membership is for 2 years, with renewal for another 2 years at the biennial conference.
 - The host of next DiPVaC conference should sit on the committee.
 - FB and VR have decided to step down from committee membership. HP and the rest of the committee thanked them for their hard work, their commitment, and their many contributions over the last two years.
 - SL (as the next DiPVaC-host) and Liesbeth Degand (LD) have agreed to join the committee. The committee look forward to working with them.
5. DiPVaC research network site – funding
 - At present, the research network site is funded by the School of English Literature, Language & Linguistics at NCL. The committee would like to suggest that in the future the site be funded through the conference.
 - **Approved:** The biennial conference will aim to make a profit of approximately £110 to fund a 2-year renewal of our subscription with *Weebly*.

6. Best student paper prize

- **Approved:** The conference will award a prize for best student paper.
- Suggestions for rewards to accompany the prize were: a book, cash, free registration at the DiPVaC following the winner's award, a certificate, a photo with notice of the winner on the website.
- **Approved:** The criteria for assessment for the prize, the winner at each conference, and the reward(s) for winning the prize will (all) be determined by the members of the committee at the time of the conference.

7. AOB – None raised.

CW, 11 April 2014